



Indiana Department of Education

Dr. Katie Jenner, Secretary of Education

To: School Superintendents, Charter School Directors, Business Managers and Treasurers

From: Melissa K. Ambre, Director
Office of School Finance

Date: August 31, 2021

Subject: School Year 2021-2022 Average Daily Membership Count Dates

The State Board of Education (SBOE) approved the average daily membership (ADM) count dates of students for School Year 2021-2022. (I.C. 20-43-4-2) The fall ADM count date of the eligible pupils enrolled in each school corporation and charter school is **September 17, 2021**, which is the second Friday after Labor Day. (511 IAC 1-3-1(h)). The spring ADM count date of the eligible pupils enrolled in each school corporation and charter school is **February 1, 2022**. Both these counts as well as attendance data will be used to determine the final count of virtual and non-virtual students needed to calculate Fiscal Year 2022 Basic Grant distributions to public school corporations and charter schools.

Additionally, the Indiana Department of Education will use the fall and spring count dates to determine a full-time equivalency count of students for Adult Learner charter schools.

Although membership data will be collected in both the STN Application Center and Data Exchange for the 2021-2022 school year, for purposes of funding, Data Exchange will be the *sole source* of final membership counts.

If you have any questions concerning the count dates, please contact Melissa Ambre or Amy Pattison.